

ARLA AYLESBURY LIAISON GROUP MEETING

FOURTH MEETING

6.30pm Tuesday 4 September 2012

Holiday Inn

ATTENDEES

- Cllr Nigel Hayward – Buckland Parish Council
- Mr Richard Peel – Acrid
- Mrs Sue Gillingham – Local resident
- Cllr Clive Carlile – Buckland Parish Council
- Cllr Carole Paternoster – AVDC Councillor
- Cllr Keith Wilkinson – Weston Turville Parish Council
- Cllr Barry Bachelor – Tring Town Council
- Cllr Nigel Nutkins – Tring Town Council
- Cllr Nick Hollinghurst – Herts County Councillor
- Mrs Paula Evett – College Farm
- Mr Rob Evett – College Farm
- Mr Tom Ross – Drayton Beauchamp Parish Meeting
- Mr John Carter – The Red House
- Mr Alan Sherwell – Aylesbury Resident
- Cllr Steve Mitchell – Aylesbury Town Council
- Cllr John Watson – Stoke Mandeville Parish Council
- Cllr Brian Adams – Stoke Mandeville Parish Council
- Jakob Nielsen – Arla
- Tim Evans – Arla
- Victoria Walker – Beattie Communications

APOLOGIES

- Mr Richard Maskill – Turpin Charity

2.0 ACTION POINTS FROM LAST MEETING

- 2.0.1 A query was raised regarding where the surface water will drain to. VW explained that it would be collected in a large pond which is being constructed on the site. This is then gradually discharged into the canal at a rate which is similar to the rate of drainage which occurs at the moment. There will be a connection between Drayton Mead Brook and the pond/lake.
- 2.0.2 A road sign has now been erected on the bridleway to say it cannot be used by cars/lorries.
- 2.0.3 Some HGVs have been found using College Road South due to sat nav issues. Caddicks has informed all of its sub-contractors again to avoid this route. Contractor Mccardles is undertaking other projects in Aylesbury with no route restrictions and we can only restrict their routes on Arla business. Caddicks has confirmed it will discipline drivers which do not adhere to site rules and vehicle routes.
- 2.0.4 It was requested that a plan of the roundabout junctions is provided – this has been circulated to liaison group members and copies are available on the website.
- 2.0.5 It was queried if the intention is to link all of these sets of lights – The traffic lights will be linked to the Aylesbury systems and employ the latest technology in control and sequencing, with appropriate peak and off peak controls and timings. The set-up is preliminarily modelled in advance and honed upon observation on site to ensure it flows well from the start.

3.0 UPDATE REGARDING PROGRESS ON SITE

- 3.0.1 In the last three months the following activities have been completed:

There is a lot of internal works underway and the pouring of internal and external slabs for the flooring has commenced. The main pipework is being installed into the middle of the dairy to distribute hot and cold water once operational. The groundworks are continuing and the cladding to all elevations has been completed.

In the next three months construction will advance and the gatehouse/transport office and other buildings will be erected. The glazing above visitor's corridors will be completed as well as the energy centre cladding.

The biggest items coming to the site are the silos, work was undertaken to bring these onto site and junctions were assessed, this did block College Road North for 30 minutes, the turning circle had to be adapted and there were no further blockages after this was undertaken.

Seven silos are now erected on site. The maximum height as agreed in the planning permission is 31.5m, but Arla has been working to reduce this. The tallest one at the moment 25m. However, Arla cannot guarantee this will remain the case; it may need to install one to the maximum height in the future but for the immediate future the tallest silo will remain at 25 metres.

Silos will arrive over the next couple of weeks and will be lifted into position. A question was raised if College Road North would be blocked every time a silo comes to site and JN confirmed that this was a one-off incident. Since the junction was adapted there have been no further problems.

JN confirmed that the silo cladding is same colours of the rest of the building.

- 3.0.2 The cladding panel colours were agreed with the council and are now being/have been erected on the building. The aim of this is to blend the dairy with the surrounding landscaped when viewed from the Chilterns. It was queried that when viewed from here the buildings look great but the roof doesn't. JN thought that the roof had already been clad in similar colours to the building but will check.

ACTION POINT – JN to confirm roof cladding scheme.

- 3.0.3 A Section 61 notice has been agreed with the council. It came to light some weeks ago that there had been problems with the curing of the concrete. It was noted that before you can power float it, the concrete has to set but you have to level it before it sets too much, otherwise you cannot level it. Incorrectly Caddicks worked late into one evening and has apologised to residents. They then liaised with the council and thought they had permission to proceed. However, following a visit with a resident to explain that it would happen, a complaint was made, only at that stage did it become clear that full permission was not granted and a S61 needed to be completed.

This was then completed and permission was granted up to 28 September to provide the option to occasionally extend the site working hours into the early evening for the purpose of concrete works within the main building. This means Caddicks can extend the hours of working on site from 6pm until 10pm Monday to Friday when it is required specifically for

the curing time for pouring and setting of concrete; as this is determined by temperature and humidity levels and the operation has to be completed in one go, this will provide flexibility in case the weather is inclement.

In a bid to be a good neighbour, Arla has also incorporated additional additives to the concrete to allow it to set as quickly as possible in order to reduce any out of hours working and we will continue to ensure that noise levels are kept to a minimum.

These works will have minimal effect on residents as they are not particularly noisy and are taking place within the building, and involve minimal vehicle movements. A request has been sent to the liaison group to disseminate information to the wider community as per the liaison group protocols; information regarding this has also been included in the newsletter and on our website.

Cllr Paternoster queried that the S61 should have been applied for previously and this could have then been promoted in the Buckland Newsletter. There is some hostility regarding Caddicks not contacting any local residents. There is also an issue at 7am with beepers from reversing vehicles.

One of the local residents wasn't on the liaison group list and will now be added and has been invited to the meeting. When we issue information to the liaison group we would be grateful if the Parish Councils can also disseminate the information to the wider area as well. Please can you pop the information on notice boards when we inform the liaison group?

Cllr Carlile also requested an apology from Caddicks and requested a more upfront approach.

- **ACTION POINT – TE will liaise with Paul Hunter at Caddicks.**
- **ACTION POINT – TE to liaise with Caddicks regarding the reversing beepers.**
- **ACTION POINT – Liaison group to disseminate information supplied and pop on notice boards.**
- **ACTION POINT – VW to liaise with Christine Jenson regarding quarterly newsletter. VW to provide an update to Christine in advance of her newsletter deadlines.**

4.0 TEMPORARY CONSTRUCTION SIGNAGE UPDATE

4.0.1 An updated signage plan from Caddicks was circulated at the meeting.

4.0.2 Since the last meeting new signs have been erected at (some of these are going up w/c 3rd September so one or two may not yet be in place but will be by the end of the week):

- Weston Turville (on the A413) - to stop contractors using roads in Weston Turville
- The sign at the entrance to College Road South - to ensure vehicles don't enter this dead end expecting to reach College Rd North
- Sign on the bridleway to say cannot use it
- Extra signs in the Herts area
- A sign has been erected at the Construction Site Entrance – Caution Please be Courteous to Local Road Users
- A sign has been erected at the Waste Recycling Plant Entrance – Caution, Please be aware of Construction Traffic from the right
- An email has also been sent out to all Caddicks sub-contractors reiterating the behaviour expected from anyone entering the Caddick Site.

4.0.3 It was queried that there are still issues with egress onto College Road North and there are some problem contractors. It was suggested that there needs to be gate control.

ACTION POINT – VW to circulate contact details for a member of the team to discuss issues with Arla directly rather than Caddicks so that we can get these things resolved.

5.0 LANDSCAPING

The construction of the bunding to north eastern corner of the site has been constructed to 100 meters of each side of this corner and the fencing is now being erected the bunding/landscaping works will then take place in a clockwise direction from this point. The landscaping will then take place during the appropriate planting season, once the ground is ready to ensure adequate soil quality for the trees and this will provide additional coverage and screening.

6.0 ROAD IMPROVEMENTS

- 6.0.1 Originally Arla tried to commit to doing these during the summer, but to move utilities in the footpaths would add a large risk and it could mean that they wouldn't be completed in the summer holidays. Therefore following liaison with the highways authorities, the contractor has started the hand dig and services relocation in and around the area now but will not undertake the actual road widening works until the New Year.
- 6.0.2 Work therefore commenced in August on service diversions along the A41. The majority of this work does not require land closures (it is mostly off the carriageway.) After Christmas, the junction improvements engineering work will start. Arla will continue to work closely with Buckinghamshire County Council's highways division and signage will be erected on the A41 advising road users of these works. The majority of this work will take place during the day, outside of peak hours.
- 6.0.3 A letter has been sent to residents adjacent to the A41 informing householders of this work, there has been information in the Bucks Herald and there is information (and plans) on our website. We also emailed liaison group members and parish councils and ask that they display this information on parish notice boards/share at parish meetings and in newsletters.
- 6.0.4 Some feedback has been that the roundabout plans were too basic so we are providing some more detailed drawings.
- 6.0.5 Meetings are being sought with the pub and garage on the A41.
- 6.0.6 In terms of the query regarding dropped kerbs, there will be a dropped crossing where the old Tring Road meets the junction. Richmond Rd comes off the Old Tring Road and we are not amending Richmond Road itself.

A Query was raised regarding whether the design seen for the A41 is the most up to date method of ensuring cyclist safety. Now we have additional time to review this can we do this and feedback?

ACTION POINT – AS to put them in touch with VW and VW will ensure they can liaise with PEP.

A query was raised with regards to the effect will the road widening of College Road North will have on the boundaries – JC highlighted that residents are keen to retain the rural feel of College Road North.

ACTION POINT - VW to source information regarding this and liaise with Mr Carter. VW to source a drawing (before and after) and issue.

A query was raised as to whether the new traffic lights on the A41 junctions will be linked/phased?

Yes, the new traffic lights will be linked to the Aylesbury systems and employ the latest technology in control and sequencing, with appropriate peak and off peak controls and timings. The setup is preliminarily modelled in advance and honed upon observation on site to ensure it flows well from the start.

7.0 RECRUITMENT UPDATE

7.0.1 Roles have been advertised in the Bucks Herald and on-line at Monster, Totaljobs, Your Food Jobs, Indeed, FoodMan and LinkedIn.

7.0.2 The following roles have been filled with local applicants:

- EHS Co-ordinator
- Project Manager, Filling Hall
- Automation Engineers
- Receptionist
- Snr Resourcing Advisor

7.0.3 Arla continues to implement the advertising strategy to build talent pools for the next stages of recruitment - this will encompass local, national and international advertising.

7.0.4 In terms of numbers of new recruits/dates it looks as follows:

- Now to end of December 2012 = 14
- Q1 2013 = 32
- Q2 2013 = 54
- Q3 2013 = 75

ACTION POINT – VW to ascertain types of roles coming up and circulate with minutes.

7.0.5 In terms of training, Arla is holding regular meetings with local colleges in terms of working with them on Apprenticeships and Key Skills such as literacy and numeracy. Arla is also increasing the liaison with Aylesbury College regarding non Dairy apprenticeships: logistics, warehousing and administration. Arla is also reviewing local training providers for compliance training such as First Aid, Food Hygiene, Health and Safety, 17th edition etc.

ACTION POINT - VW agreed to find out where forthcoming adverts would be placed and also to please liaise with West Herts College and Tring School. Can Arla also advertise in the Hemel Hampstead Gazette – Tring edition?

8.0 ARCHAEOLOGY

8.0.1 All finds and samples have been processed and the materials are with the specialists. We are awaiting the assessment reports on this. The site archive has been consolidated and a database constructed containing the site records. Plans have been digitised and preliminary phasing undertaken, awaiting art factual reports from the experts.

These specialist reports are expected to come back to us this autumn, at this point the archaeologists should also be in a position to put together some more detailed information for public dissemination. The public event is likely to happen towards the end of the year.

Query – Tring and District Archaeology Society has a museum in Tring Market Place.

Query – Arla is paying for memorial stone but it has been requested that Arla's name isn't on it. TE confirmed that is absolutely fine.

9.0 NEWSLETTER

9.0.1 Latest newsletter was circulated for comment.

ACTION POINT – VW to clarify the heights of the silos that have gone up currently within the newsletter. Quote meters in old currency and also clarify what the absolute planning height is.

10.0 ANY OTHER BUSINESS

A query was raised with regards to the hedge on Buckland Rd; when the bunding goes up will Arla maintain the hedge? **ACTION POINT – TE to find this out and enquire regarding the ownership.**

A query was raised with regards to the bunding around the energy centre is larger and more substantial. Query is this to do with the noise from the energy centre?

A query was raised with regards to the beepers on the lorries – will there be beeping lorries in the lorry wash and will the bunding be of an equal height or as high as Monks Court on the A41 side if this is required to deal with noise issues? JN confirmed that the lorry wash is designed for one way movement of vehicles through the vehicle wash and its covered so shouldn't be an issue. Reversing beepers will be switched off at night as originally agreed.

A query was raised regarding whether the garage/vehicle maintenance unit is still happening on the Monks Court corner, as there are temporary offices on this corner. This vehicle maintenance unit will still be built. Arla was asked by Monks Court to modify this design which has been undertaken to lower and change the alignment of this. This will go back to planning for approval.

The bunds are at different heights so they look undulating. In terms of noise there's a set limit in terms of noise coming from the site so the bunding undulations will not effect in terms of the noise issues.

Today work commenced putting the fence on the bunds near to Monks Court so will see this on site too.

A query was raised regarding whether Caddicks can attend the liaison group meetings? – TE would prefer Arla is the key contact point rather than the contractor or sub-contractor so that Arla is aware of any issues so we can ensure that these are resolved. We will provide contact details for someone at Arla.

A request was also raised regarding a meeting between College Farm and Arla to discuss the issue of hedgerow boundary.